October 16, 2025

**Note:** Remove this text box and adjust all highlighted text before submitting.

Name

State Dept

Address

City State Zip

RE: Rural Health Transformation Program (RHTP)

One Big Beautiful Bill Act (OBBBA)

Dear Ms./Mr.

I am writing to you today to respectfully request that you consider allocating funds under the Rural Health Transformation Program (RHTP) for [a critical project / multiple projects] at [healthcare organization name]. I understand that our state will be granted a portion of the $50 billion initiative authorized under the One Big Beautiful Bill Act (OBBBA) and believe that funding our project(s) can support the initiative’s goal to create long-term strategies for financial solvency and improved health services.

I believe our project is worthy of funding because it meets [one/two/three] of the program's key technology priorities by [pick the most relevant options below and explain. Remove any not applicable.]:

**“Promoting consumer-facing, technology-driven solutions for the prevention and management of chronic diseases**.”

**“Providing training and technical assistance for the development and adoption of technology-enabled solutions that improve care delivery in rural hospitals, including remote monitoring, robotics, artificial intelligence and other advanced technologies**.”

**“Providing technical assistance, software, and hardware for significant information technology advances designed to improve efficiency, enhance cybersecurity capability development and improve patient health outcomes**.”

[Note: These three technology priorities represent just three of the 10 total priorities. The remaining seven are not technology-related, but you may still be interested in applying under one of them. [See the complete list here](https://www.cms.gov/priorities/rural-health-transformation-rht-program/overview).]

[Briefly describe your project(s). Include how it/they will help support your organization’s long-term financial solvency and improve the health services you provide. Explain how much money you are requesting and provide rationale for the amount requested.]

I wanted to make you aware of our needs now as we continue to develop detailed project plans. In the meantime, if you would like any additional information about our proposed projects, please do not hesitate to contact me at [###.###.####] to schedule a time to speak with me.

Sincerely,

[Name]

[Title]

[Healthcare Organization Name]